

# FINN CHURCH AID - UGANDA REQUEST FOR PROPOSALS

## Procurement Reference No: FCA/UG/005/2023

Finn Church Aid (FCA) is the largest international aid organization in Finland. FCA operates in 14 countries where the need is most dire. FCA-Uganda program has been operational in Uganda, working in humanitarian response and development. The national headquarters is based in Kampala, with additional 8 Sub-Offices located throughout the country, in the districts of Obongi, Adjumani, Kyegegwa, Kamwenge, Yumbe, Isingiro, Mityana and Arua.

FCA plans to Develop Manuals and Training Plan for Career Guidance and Counselling (CGC) in Uganda. As such, FCA invites interested, eligible and competent firms to bid through open domestic bidding for this assignment.

### Background of the project

The Government of Uganda through Ministry of Education and Sports (MoES) established the Department of Guidance and Counselling in 2008, to provide strategic and technical leadership, guidance, advice, and strategies in all matters of guidance, counselling, including HIV/AIDS mitigation and psycho-social concerns and support services within the entire education and training sector, in collaboration with the relevant organs/stakeholders. This was in realisation that many students face various challenges that impact their academic, personal, social and career development. Despite the importance of guidance and counselling in quality education, the education system in Uganda still lacks a comprehensive approach to career guidance and counselling, with noticeable absence of career information, resulting in a disconnect between educational institutional support and the needs of the labour industry. Thus, a skills mismatch between what is taught in schools and the skills demanded by the labour market (UNICEF Uganda, 2019).

Ministry Education and Sports is partnering with Finn Church Aid to develop a comprehensive Career Guidance and Counseling program in Uganda to enhance the quality and relevance of education, improve the learning outcomes that effectively link the learning process to the demands/expectations of the world of work. This CGC initiative targets the primary, secondary education levels, as well as the technical and vocational education and training (TVET) level. In this effort, Finn Church Aid is supporting the MoES to strengthen provision of career guidance and counselling by among other things developing career guidance and counselling to support training of CGC providers and consequently enhance delivery within the learning spectrum.

By developing manuals and training plans for the Career Guidance and Counselling (CGC) program, it is anticipated Uganda's education system will improve the education quality and learning outcomes for all children, but also prepare them to make important career choices. This initiative aligns with Uganda's vision of transforming into a middle-income country by 2040 and is consistent with the global goal of ensuring inclusive and equitable quality education while promoting access to lifelong opportunities.

It is against this background, FCA is seeking the services of a consultant/firm to develop.

- A manual for training master trainers at national level
- A Training of Trainers (ToT) manual.
- A teachers' handbook.
- A rollout plan highlighting different levels of delivery.

Interested bidders can access bidding documents free of charge as of **Friday, October 13th, 2023** from the address below (Kampala Office) through expression of interest via email;

**Tenders.Ugaco@kirkonulkomaanapu.fi** or **Tenders.Ugaco@kuu.fi**.

Procurement/Logistics Desk at the below offices:

**Finn Church Aid - Uganda**

**Plot 1495, Roche Close, Off Tank hill Road – Muyenga,**

**P.O.BOX 21826, Kampala.**

**Tel: 0392-177266**

Sealed bids must be submitted to FCA Kampala Office as per the address above, not later than **Tuesday November 7th ,2023**, addressed to:

**The Chairperson, FCA Uganda Procurement committee  
Proposal for Developing Manuals and Training Plan for Career  
Guidance and Counselling (CGC) in Uganda.**

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**Disclaimer: FCA reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.**